



PRICING & SERVICE GUIDE

Utah Mobile Notary · Remote Online Notary · Business Services

EFFECTIVE JULY 2026

Transparent pricing

The total quoted price may include notarial fees plus separately disclosed mobile, technology, printing, courier, premium scheduling, government, shipping, or other service charges.

BOOK ONLINE: kaynotary.com

customerservice@kaynotary.com | info@kaynotary.com

Main: (801) 959-5169 | Secondary: (313) 666-9420

PROFESSIONAL. CONVENIENT. TRUSTED.

01 • PRICING

Notary services

Core office, mobile, and remote services

SERVICE	STARTING PRICE	DETAILS
Office notary appointment	\$10 and up	Final price depends on signatures and notarial acts.
Mobile general notary	\$10 per act + mobile service	Homes, offices, hotels, hospitals, care facilities, and agreed public locations.
Remote online notarization	\$25 first online act	Additional acts and platform costs quoted in advance; eligibility and identity verification required.
Oath or affirmation	\$10 per person	Administered without notarizing a document when legally appropriate.
Witnessed signature / acknowledgment / jurat	\$10 per signature or act	The signer or document recipient must identify the required notarial act.
Copy certification	\$10 per certification	Only when permitted and appropriate for the document type.

02 • PRICING

Mobile service & travel

Convenience charges separate from notarial fees

SERVICE	STARTING PRICE	DETAILS
Salt Lake City - nearby	\$25 minimum	Final price reflects round-trip distance, time, parking, tolls, and appointment conditions.
Salt Lake County	\$35-\$65 typical	Exact quote provided before dispatch.
Davis / Utah / Tooele Counties	\$75-\$150 typical	Route density and distance affect pricing.
Extended travel - up to 200 miles	Custom quote	Accepted selectively; lodging, parking, tolls, and special access may be additional.
Hospital / hospice / care facility	+\$35 coordination	Allows additional time for access, staff coordination, and signer readiness.
Jail / detention facility	+\$100 minimum	Facility approval, appointment rules, and wait time apply.

**MOBILE PRICING
NOTICE**

Mobile service charges are quoted and accepted before travel. Notarial and travel/convenience charges are itemized separately.

03 • PRICING

Premium scheduling

Urgent, weekend, holiday, and outside-hours availability

SERVICE	STARTING PRICE	DETAILS
Same-day rush	+\$35	Requested and completed the same calendar day, subject to availability.
Priority rush - within 2 hours	+\$75	Dispatch or online session targeted within two hours.
Emergency dispatch - within 60 minutes	+\$125	Immediate priority response, when available.
Evening service (6 PM-9 PM)	+\$25	Added to normal service and travel charges.
Late night (9 PM-midnight)	+\$50	Availability must be confirmed.
Overnight (midnight-7 AM)	+\$100	Emergency or prearranged service only.
Saturday	+\$25	Weekend premium.
Sunday	+\$40	Weekend premium.
Federal or Utah state holiday	+\$75	Holiday availability is limited.

04 • PRICING

Loan signing services

Professional signing-agent assignments

SERVICE	STARTING PRICE	DETAILS
Seller package	\$100	Travel beyond the local area, scanbacks, or oversized packages may be additional.
HELOC / loan modification	\$125	Scanbacks and print requirements may be additional.
Purchase / refinance	\$150	Standard two-set printing and local travel.
Reverse mortgage	\$200	Reflects longer appointment and package complexity.
Commercial / specialty closing	Custom quote	Based on page count, travel, witnesses, and complexity.
Scanbacks	+\$25	Up to 100 pages; higher volume quoted.
Oversized package - over 150 pages	+\$35 per set	Added for each printed set.
Additional borrower copy	+\$25	Standard-size package; oversized packages higher.

05 • PRICING

Registered agent & compliance

Annual Utah plans and business support

SERVICE	STARTING PRICE	DETAILS
Essential Registered Agent	\$149/year	Registered-office availability, same-day digital process notice, and annual renewal reminder.
Registered Agent Plus	\$249/year	Essential features, compliance calendar, report reminders, and up to 12 standard mail scans.
Premium Business Compliance	\$399/year	Plus features, priority notices, quarterly check-in, and up to 36 standard mail scans.
Change of registered agent	\$65 + state fee	Administrative preparation and filing assistance; no legal advice.
Utah annual report filing assistance	\$49 + state fee	Reminder, intake, and administrative submission assistance.
Entity formation filing assistance	\$149 + state fees	Administrative filing support; legal and tax decisions remain the client's responsibility.
Compliance calendar setup	\$99	Customized filing and renewal calendar for one Utah entity.
Physical mail forwarding	\$10 + postage/item	For permitted registered-agent mail only; not a virtual mailbox.
Certified / overnight forwarding	Actual cost + \$20	Client approval may be required before shipment.
Additional service-of-process event	\$35/event	After any included allowance; includes scan, notice, and chain-of-custody record.

06 • PRICING

Fingerprinting

Ink cards, mobile service, and group appointments

SERVICE	STARTING PRICE	DETAILS
Ink fingerprinting - first card	\$35	Standard capture; customer supplies agency instructions.
Additional card - same session	\$15 each	Same person and appointment.
FD-258 card stock	+\$5/card	When company-provided stock is available.
Mobile fingerprint appointment	\$35 + mobile service	Travel and premium scheduling fees may apply.
Group service - 5 to 9 people	\$30/person	Single location and scheduled block.
Group service - 10+ people	\$25/person	Custom staffing and travel quote may apply.
Card reprint / client or agency redo	\$15/card	No charge for a prompt redo caused by our capture error.
Live Scan / electronic submission	Coming soon	Available only after required equipment, access, training, and authorization.

**FINGERPRINTING
LIMITATION**

Fingerprinting is a capture service only. We do not determine agency requirements, guarantee acceptance, provide criminal-history results, or transmit prints electronically unless specifically authorized and equipped.

07 • PRICING

Apostille, I-9 & document support

Administrative services that complement notarization

SERVICE	STARTING PRICE	DETAILS
Utah apostille facilitation	\$125 + outside fees	Checklist, submission coordination, tracking, and return coordination.
Rush apostille facilitation	\$225 + outside fees	Expedited handling when available; government processing is not guaranteed.
Federal document authentication	\$250 + outside fees	Administrative coordination; timeline varies.
I-9 authorized representative - office	\$45	Employer-designated document inspection; not immigration advice.
I-9 authorized representative - mobile	\$75 + travel	Employer instructions required.
Local document courier	\$45 + travel/postage	Pickup and delivery within the agreed service area.
Printing - black & white	\$0.25/page	Legal-size or high-volume work may cost more.
Printing - color	\$0.75/page	Subject to equipment and volume.
Scanning / secure PDF	\$15 first 50 pages	\$0.15 per additional page.
Field inspection / photo verification	\$65 + travel	Basic photos and checklist; no appraisal or legal opinion.
Administrative business support	\$75/hour	Non-legal coordination, filing support, and records organization.

08 • CLIENT INFORMATION

Appointment & billing policies

Clear policies protect appointment availability and keep pricing fair.

SERVICE	STARTING PRICE	DETAILS
Wait time	First 15 minutes included; then \$1/minute	Begins at scheduled arrival or facility access time.
Cancellation - more than 24 hours	No fee	Outside costs already incurred remain payable.
Cancellation - 4 to 24 hours	\$25	May be credited once toward a rescheduled appointment.
Cancellation - less than 4 hours	\$40 + incurred travel	Rush and special-order fees may be nonrefundable.
No-show / signer unavailable	Mobile + premium fees; \$50 minimum	Notarial fees are not charged when no notarization occurs.
Unacceptable ID / unwilling or unaware signer	Mobile and time charges remain due	The notary must refuse when requirements are not met.
Parking, tolls, facility fees	Actual cost	Added to the disclosed quote or receipt.
Payment	Due at completion unless invoicing approved	Card, approved electronic payment, or other accepted method.
Returned payment	\$35	Plus collection costs when permitted.

MOBILE DEPOSIT

Mobile appointments require a minimum \$25 deposit. The deposit is applied to the final balance and is subject to the cancellation terms above.

BEFORE YOUR APPOINTMENT

- Bring current, acceptable government-issued photo ID unless another lawful identification method was arranged.
- Do not sign before the appointment when the selected notarial act requires signing in the notary's presence.
- Each signer must be present, willing, aware, and able to communicate directly with the notary.
- We do not select legal documents, choose the notarial act, provide legal or tax advice, or guarantee acceptance.
- Witnesses, documents, translations, facility approval, and agency instructions are the client's responsibility unless included in writing.

READY TO BOOK?

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